



# NSW RURAL FIRE SERVICE

West Pittwater

## PILE BURN CHECKLIST

The purpose of this checklist is to provide a quick reference as to the steps required to safely and lawfully conduct a pile burn whilst ensuring respectful hazard reduction within your community. It is not intended to replace the comprehensive information attached to:

1. **Hazard Reduction Certificate and**
2. **Fire Permit** (require during fire season usually 1<sup>st</sup> October to 31<sup>st</sup> March)

Please ensure you read these documents listed above thoroughly before starting the pile burn.

## CHECKLIST

**24 hrs before** - The law requires that you must:

- Notify RFS Fire Control on 02 9450 3000 a minimum of 24 hours prior to burning.
- Notify all neighbours who will be affected by the smoke, at least within 50 metres of any proposed burning, a minimum of 24 hours before lighting the burn.

### On the day of the pile burn

- Burning is restricted to **9am to 4 pm or as indicated on the certificate. The pile burn must be fully extinguished after 4pm.** (No embers or smoke)
- Any material to be burnt **is to be less than 150mm** in diameter.
- All material to be burnt must be vegetation from the site, no building materials or general rubbish such as plastics, wooden pallets or cardboard boxes (please note it is illegal to burn treated timbers or tyres anywhere in NSW).
- No soft green weeds should be added to a pile burn. Woody weeds are suitable if dry and seasoned.
- Notify the West Pittwater RFS on the burn day on 02 9997 3795
- Notify RFS Fire Control on 02 9450 3000 once burn has been extinguished

## NOTES

1. A copy of The HR Certificate must be carried by a person present on site at all times.
2. **Do not burn on a Total Fire Ban day – regardless of the documents you hold**

#### Postal address

West Pittwater Rural Fire Brigade  
PO Box 191  
CHURCH POINT NSW 2105

#### Street address

West Pittwater Rural Fire Brigade  
South Elvina Park  
ELVINA BAY NSW 2105

#### [www.westpittwater.com.au/rfs](http://www.westpittwater.com.au/rfs)

T (02) 9997 3795  
E [rfs@westpittwater.com.au](mailto:rfs@westpittwater.com.au)